



**VILLAGE OF BETHUNE - MINUTES
REGULAR COUNCIL MEETING**

Tuesday December 3, 2019

Meeting held at the municipal office and called to Order at 7:05 pm by Mayor Derrick Shaw.

PRESENT: Mayor Derrick Shaw, Councillors Chris Lloyd, Brant McEachern, Doug Patience and Ashton Riche in attendance. Administrator Rodney E. Audette in attendance and recorded the minutes.

ABSENT: None.

MINUTES: 218 **LLOYD:** That the minutes from the regular Council meeting held on November 5, 2019 be approved as circulated.

CARRIED

ACCOUNTS: 219 **RICHE:** That the List of Accounts for Approval attached hereto and forming part of these minutes, from check #6144 - #6184, manual and EFT payments totaling \$247,195.66, and all EFT Payroll payments, be approved.

CARRIED

FINANCIAL STATEMENT 220 **MCEACHERN:** That the Statement of Financial Activity and the Bank Reconciliations for the Month of November, 2019, attached hereto and forming part of these minutes be accepted as presented.

CARRIED

COMMITTEE REPORTS

Council provided for verbal report for various committees.

Reports 221 **PATIENCE:** That the verbal Council Committee reports be acknowledged and that the Administrator's report dated December 2, 2019, be accepted as presented; and that the Public Works Foreman's Water Treatment Plant records and OHS monthly records be acknowledged as presented.

CARRIED

Delegation None.

BUSINESS ARISING FROM MINUTES/UNFINISHED BUSINESS

NEW BUSINESS

Council 222 **LLOYD:** That the 2020 Council Indemnity, Mileage and Expense Rates remain unchanged and be set as follows:

Mayor - \$175.00 Regular, Special, Committee and Convention, Supervision \$25.00 / month
Councillor - \$140.00 Regular, Special, Committee and Convention; Supervision \$25.00 / month
Expenses – With Receipts
Mileage - \$0.45 / km

And furthermore that the Administrator be provided remuneration for regular meetings and committee and other meetings after hours at the normal Council member rate.

CARRIED

Admin Comm Mtg 223 **LLOYD:** That the Council approves the minutes of the RM of Dufferin #190 and Village of Bethune Joint Administration Committee of December 2, 2019 and further acknowledges the setting of the Administrator, Assistant Administrator and Office Assistant salary/wages noting a



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3.5% increase in Administrator salary; Administrative Assistant salary effective January 1, 2020 being set at \$48,535.03 per year (based on \$24.89/hr – 1,950 hr/yr), and furthermore that the following allocation of employee benefits premium coverages for 2020 for the Administrator Assistant and Office Assistant remains at:

Health & Dental Benefits -RM pays 75% - Employees pay 25%
 Long Term Disability -RM pays 50%, employees pay 50%
 Short Term Disability -RM pays 100% of the premium,

CARRIED

Robert Courtice Salary 224

LLOYD: That the Council approves an increase 3.5 % to Robert Courtice’s Annual Salary at effective January 1, 2020 with the salary rate being set at \$51,696.76 per year (\$24.85/hr) and that the cost distribution for employee benefits remains the same and furthermore that the Council authorizes the Administrator to payout previous annual holiday pay earned to December 31, 2017 as per Policy GA 22.

CARRIED

AON Cyber Coverage 225

RICHE: That the Council approves the renewal of the Aon Reed Beazley Electronic Breach Insurance coverage with a premium of \$498.00 plus taxes be approved for payment.

CARRIED

SPWA Conference 226

MCEACHERN: That the Council authorizes the Public Works Foreman and Public Works personnel to attend the SPWA Conference in Regina February 25-2, 2020, with registration, mileage and expenses pertaining thereto being paid as per municipal policy.

CARRIED

Dudley & Company Audit 227

RICHE: That the Council acknowledges Dudley and Company correspondence dated November 23, 2019 regarding audit responsibilities and further that the Risk of Fraud appendix “A” be acknowledged and completed accordingly.

CARRIED

Public Mtg Minutes 228

PATIENCE: That the Council Minutes from the public meeting of November 5, 2019 regarding Zoning Bylaw Amendment, be approved as circulated.

CARRIED

Palliser Regional Library 2020 Levy 229

LLOYD: That the Council acknowledges the 2020 Palliser Regional Library Levy of \$8,379.00 and further that the municipality approves sharing 50% of the cost of additional hours for the Bethune Library for 2020 with the RM of Dufferin #190.

CARRIED

SUMA 2020 Conv 230

RICHE: That the Council authorizes any member of the Council and the Administrator to attend the 2020 SUMA Conference February 2-5, 2010 Regina with registration, mileage and expenses pertaining thereto being paid as per municipal policy.

CARRIED

First Meeting and Setting 2019 Meetings 231

MCEACHERN: That the Council sets the next regular meeting for Wednesday Tuesday January 7, 2020 at 7:00 pm at the municipal office and further that the regular meetings for 2020 be scheduled for 7:00 pm on the first Tuesday of each month.

CARRIED



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Bethune Twinkle
Fair 2019

232

PATIENCE: That the Council approves the K+S Potash Canada - Bethune Community Hall Board request to provide funding for the annual 2019 Twinkle Festival program in the Village with the Board looking after arranging the event and obtaining necessary items and furthermore that the K+S Potash Canada - Bethune Community Hall Board be advised of the Village will provide sponsorship of the Twinkle Festival to a maximum of \$500.00 annually.

CARRIED

Correspondence

233

LLOYD: That the correspondence be accepted as presented and that the miscellaneous correspondence noted be filed:

- a. SUMA Urban Updates November 18 2019
- b. SUMAdvantage Updates on Services
- c. Lumsden RCMP Policing Report to September 30 2019
- d. Building Standards Workshop Energy Code Workshops
- e. Lumsden & District Heritage Home September 25 2019 Regular Board Minutes
- f. Saskatchewan Ombudsman Q and A sheet
- g. 49 North Building Officials Information on Services

CARRIED

ADJOURN:

234

PATIENCE: That we do now adjourn.

CARRIED

Meeting adjourned at 9:01 PM

Mayor

Administrator